



Gaming Commission

One Broadway Center, P.O. Box 7500, Schenectady, NY 12301-7500
www.gaming.ny.gov

Interactive Fantasy Sports Fingerprint Information

Fingerprinting can be completed by pre-enrolling and pre-paying on the Identogo website, located at <http://uenroll.identogo.com>. See below for instructions on this process.

The Fee for fingerprinting is \$101.75 (Effective 1/1/2022)

Please use service code **156KR9** for all officers, directors, owners, creditors, and special purpose entities required to submit an application. You may use the same service code above for the Agency ID number.

If you would like to schedule a Live-Scan appointment, please use the “Locate an Enrollment Center” option to find the closest participating Live Scan location to you. Please note that not all Identogo locations participate with New York, therefore certain locations may not appear in the search.

If you are unable to schedule a Live-Scan appointment, please submit fingerprints by mail following the directions below:

Please include (2) fully completed fingerprint cards and the Identogo pre-enrollment confirmation page with bar code you are provided. Please make sure the applicant signs the pre-enrollment page in INK and it is the original copy sent with the print cards.

You may submit these items directly to:

**Identogo
Cardscan Department - NY Program
340 Seven Springs Way, Suite 250
Brentwood, TN 37027**

We also ask that you email “Gaming.dl.Licensing.Enterprise@gaming.ny.gov” when your fingerprints are taken or submitted so we can better track your results. If you have any questions or would like to check the status of your print submission, please visit the Identogo website at <http://uenroll.identogo.com> and select “Check the Status of your Service” option. You may also call Identogo at 1-855-845-7434.

As always, we are here to assist you if you have any additional questions.

Thank you,
Vendor Licensing Staff

NYS Gaming Commission

Cardscan Universal Enrollment Platform Processing Overview

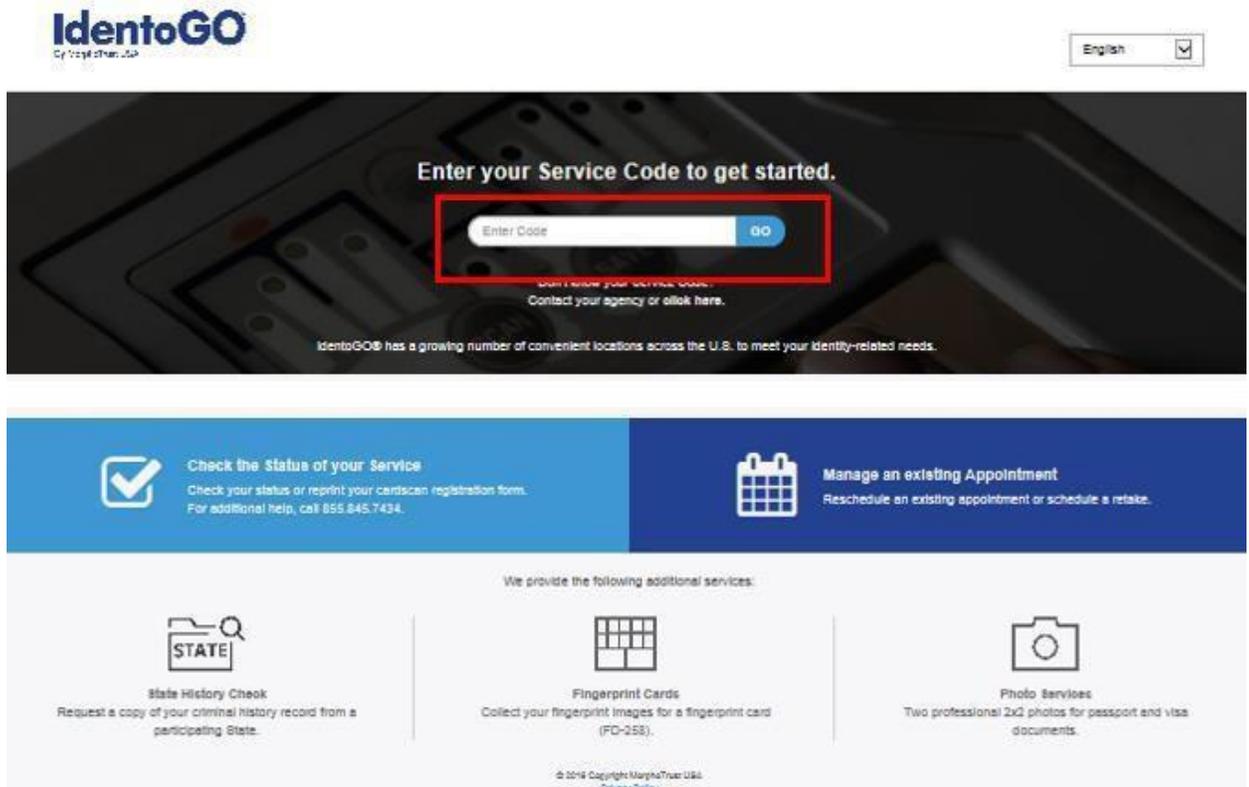
Cardscan processing is available for those applicants who cannot physically visit an IdentoGo location. In order to complete the process, applicants must complete the following steps:

1. Obtain fingerprints on FBI (FD-258) fingerprint card and complete personal information fields on fingerprint card.
2. Pre-enroll for cardscan submission at <http://uenroll.identogo.com>. All processing fees will be collected during the pre-enrollment process. A pre-enrollment confirmation page will be provided once registration is complete.
3. Print and sign the completed pre-enrollment confirmation page, which includes the barcode printed on the top right of the page. Mail the signed pre-enrollment confirmation page and the completed fingerprint card to the mailing address provided above.

Please review the following pages for more detailed instructions regarding the Universal Enrollment Platform Pre-Enrollment process.

Instructions for Pre-enrollment and Payment – Required for ALL Fingerprint Cards

1. Visit <http://uenroll.identogo.com> and enter your 6-character Service Code assigned to the agency you plan to submit prints for, then click the **GO** button.



The screenshot shows the Identogo website interface. At the top left is the Identogo logo with the tagline "By Your Side, GO". At the top right is a language selection dropdown menu set to "English". The main content area features a dark background with a fingerprint scanner graphic. The text "Enter your Service Code to get started." is centered above a white input field labeled "Enter Code" and a blue "GO" button. A red rectangular box highlights the input field and the GO button. Below the input field, there is a link: "Don't know your Service Code? Contact your agency or click here." At the bottom of this section, it says "Identogo® has a growing number of convenient locations across the U.S. to meet your identity-related needs."

Identogo® has a growing number of convenient locations across the U.S. to meet your identity-related needs.

Check the Status of your Service
Check your status or reprint your card/can registration form.
For additional help, call 855.845.7434.

Manage an existing Appointment
Reschedule an existing appointment or schedule a retake.

We provide the following additional services:

- State History Check**
Request a copy of your criminal history record from a participating State.
- Fingerprint Cards**
Collect your fingerprint images for a fingerprint card (FD-358).
- Photo Services**
Two professional 2x2 photos for passport and visa documents.

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- The next screen is where you are going to select that you would like to submit a fingerprint card for processing.

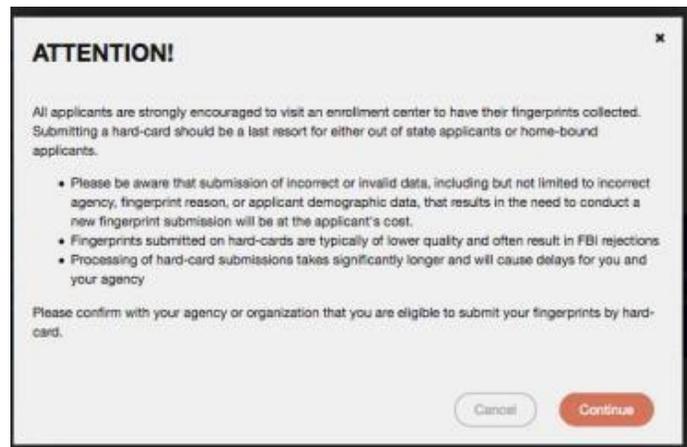
Schedule or Manage Appointment
Schedule an in-person appointment or change an existing appointment.

What do I need to bring to enrollment?
Find out which documents you need to bring to the enrollment center to facilitate processing.

Locate an Enrollment Center
Locate and get directions to an enrollment center near you.

Submit A Fingerprint Card by Mail
Complete the pre-enrollment information necessary to submit a fingerprint card enrollment by mail.

You will need to confirm that you are wanting to proceed with submitting a fingerprint card for processing. Click 'Continue' to proceed to the next page.



- The next few screens will collect essential information such as name, date of birth, address, etc. You will need to complete all required information.
- Pay for your service using a Credit Card.

Apply Authorization Code

Authorization Code [Apply Coupon](#)

Pay With Credit Card

We Accept:

* Name on Card * Credit Card Number

* Month * Year * CSC/CVV

[Cancel](#) [Back](#) [Submit](#)

5. Once you have submitted your payment, you will be directed to the final registration page. You will need to complete sections 2 and 3 and submit this page along with your fingerprint card for processing. The original signed version (not a copy) must be submitted. An example of the final screen is shown below.

IdentoGO
By MorphTrak USA

1 (of 4) - REVIEW INFORMATION :

Date:	MM/DD/YYYY	 BARCODE SAMPLE
UE ID:	UE ID SAMPLE	
Applicant:	SAMPLE APPLICANT	
Service:	SERVICE CODE - SERVICE CODE NAME	
		UE ID SAMPLE

2 (of 4) - SIGN AUTHORIZATION:

I hereby affirm that the information contained in the pre-enrollment and completed fingerprint card are true and do not contain any false statements or omissions of any material information or facts.

X _____
Signature Date

3 (of 4) - PROVIDE APPLICANT CONTACT INFORMATION:

Print Applicant Name (Last, First, Middle)	Applicant Date of Birth (MM/DD/YYYY)
Phone Number	Email or Phone 2

4 (of 4) - MAIL DOCUMENTS:

Please mail the following documents per your specific agency instructions:

1. This printed and signed document.
2. Completed fingerprint card

NOTE: If your agency requires a Social Security number, please be sure to write the number on the fingerprint card or your fingerprints will not be processed and the packet will be returned.

Contact your agency for mailing instructions.